



Holland ISD

**RETURN TO SCHOOL FRAMEWORK
2024-2025**

Table of Contents for Return to School Framework

- I. Return to School Framework
 - A. Student and Staff Safety Protocols
 - 1. General Safety and Health Procedures
 - 2. Social and Emotional Support
 - 3. Illness Symptoms
 - 4. Face Coverings
 - 5. Campus Visitors
 - 6. Disinfecting and Hand Sanitizing
 - 7. Campus Cleaning and Disinfecting
 - 8. Transportation
 - 9. Work and Learning Environments
 - 10. Arrival
 - 11. Dismissal
 - 12. Breakfast and Lunch
 - 13. Outdoor and Off-Campus Student Activities
 - 14. On-Campus Activities
 - 15. Extracurricular Programs
 - B. Instructional Delivery Methods
 - 1. On-Campus Learning (Face to Face)
 - C. Communication Tools



HOLLAND ISD

RETURN TO SCHOOL FRAMEWORK
FALL 2024

Please note: The information in this document is subject to change as directives are provided by governing agencies and/or health officials or as environmental needs change. Students and staff will be encouraged but not required to wear face coverings.

Student and Staff Safety Protocols

Holland ISD is committed to the health and safety of every student and staff member as well as our community. We will follow the guidance and best practices of the Bell County Sheriff's Office, Center for Disease Control (CDC), Texas Department of State Health Services (TDSHS), Bell County Department of Health, Texas Education Agency, and local governance. The "Bell County" Community risk levels (low, medium, and high) could impact local decision-making with regard to protocols and schedules as the levels change. The "Bell County Area" is the rural cities in the county other than Belton, Harker Heights, Killeen, or Temple. The "Bell County Area" is made up of Burlington, Troy, Nolanville, Salado, Rogers, Holland, Moody, Little River Academy, Morgans Point Resort, Kempner, Pendleton, Heidenheimer, Bartlett, and Fort Hood. The Bell County Health Doctor shared that it would be appropriate to use the group of rural cities to determine our community risk level.

1. General Safety and Health Updates

- A SRO will be on campus daily to assist the district when needed. The Bell County Sheriff's Department will provide the SRO for the 2024-2025 school year. He spends his day moving all over campus verifying doors are closing properly and monitoring all activity occurring on campus.
- Impact Counseling and STARRY will be providing trauma counseling to our students and staff this year. Someone will be on campus 2-3 days per week.
- The high school office has been moved to the front of the building to provide a safer entrance into the building.
- We will continue to prepare our students for various serious situations through the practice of drills following the recommendations from the state.
- All buildings have controlled access. Each building where students will need to enter will have an intercom to allow students to enter when doors are locked. The middle and high school buildings are set to unlock during passing periods and will have an adult monitoring the door during the unlocked times. The system has the ability to look all doors instantly.
- Additional fencing has been installed to allow certain areas to be considered secure, so doors can remain unlocked during the day.
- Additional security cameras have been installed to cover the entire campus, inside and outside.
- All windows and doors are covered with an extra layer of safety film protection.

- An extra set of doors has been installed in the High School. The second set of doors in the Elementary, Middle School, and high school will remain locked during the school day, requiring those who enter the building to go to the office.
- Building addresses and door numbering have been added to each building on campus to help with identification for emergency responders.
- The Internet security software has proven to be very beneficial for our students and staff. Linewize and Classwize monitor Holland ISD devices and send alerts to administrators when needed.
- Students who are not feeling well should not return to school until their symptoms are improving and they have been fever-free (below 100 degrees), with no diarrhea, and/or no vomiting for at least 24 hours without fever-reducing medication, for all illnesses.
- Students and staff should wash hands and use hand sanitizer frequently throughout the day, Hand sanitizing stations will be available throughout the district.
- PPE will be provided for staff and students in emergency situations.
- We will continue to consult the CDC, TEA, Bell County Health Department, and UIL for new safety guidance.
- As with any illness, parents must provide the school with a note from their medical provider to receive an excused absence.
- On-campus learning will be the only option to receive credit for attendance.

2. Social and Emotional Support

- Student engagement will be provided with social and emotional lessons.
- Information is available for families on how to access resources for mental health and wellness.
- Impact Counseling Services and STARRY will be offering services two to three days a week to qualified students and staff.
- Elementary utilizes Second Steps to support Social and Emotional learning weekly. The middle and High School will use peer support groups to work with the students. The peer groups will receive appropriate training.
- Middle and High School will use peer groups to be the liaison between the students to the Administration.
- Anonymous website is still active on our website and posters will be placed on each campus with the QR code to report issues, if needed.
- Heightened awareness of the social and emotional needs of students by teachers and staff.
- Staff training from Impact Counseling took place again this year to help teachers identify students in need.

3. Illness Symptoms

- **Illness Symptoms**
 - Students who are not feeling well should not return to school until their symptoms are improving and they have been fever-free (below 100 degrees), with no diarrhea, and/or no vomiting for at least 24 hours without fever-reducing medication, for all illnesses.

4. Face Coverings

- The District will rely on guidance from the Texas Department of State Health Services (TDSHS), Bell County Health Department, and the Center for Disease Control (CDC), along with executive orders from the Governor's office and local city and county officials.

5. Campus Visitors

- Visitors will be allowed on campus when the community risk level is low. If risk levels rise to Medium or High, visitors will be restricted.

6. Disinfecting and Hand Sanitizing

- Hand sanitizer will be available.
- Staff and students will be expected to regularly wash and/or sanitize their hands.
- Schools are encouraged to have students engage in supervised handwashing for at least 20 seconds at least two times each day, in addition to being encouraged to wash hands after using the restroom and before eating.

7. Campus Cleaning and Disinfecting

- **General Procedures**
 - Ensure ventilation systems are working properly.
 - Campuses are deep cleaned during the summer months prior to school opening. Additional deep cleaning is done routinely as a general procedure. This is intensified as described below if a case is identified on a campus or the community risk levels rise.
 - Disinfecting spray machines will be used on each campus weekly, more often when the community risk levels rise.
- **Daily Campus Cleaning**
 - Each classroom and restroom will be disinfected daily.
 - The School Based Health Clinic and restroom will be cleaned and disinfected daily.
 - The cafeteria will be disinfected between lunch periods.
- **Additional Cleaning Measures for higher than normal illness rates on Campus**
 - If a classroom or facility is closed due to excessive illness, appropriate disinfectant, which is recommended for use, will be used to disinfect.
 - Custodial staff will disinfect classrooms, restrooms, athletic and gym facilities, and all additional areas to include the entire building.

8. Transportation

- Hand sanitizer will be provided at the bus entry.
- No more than two students in a seat on the bus for more than 10 minutes when risk levels are Medium or High. No restrictions will take place if the risk level is Low.
- Windows will be lowered as often as possible, when risk levels are Medium or High and it is not above 90 degrees.

9. Work and Learning Environments

- **Inservice**
Large meetings in the Cafeteria will be conducted using the entire facility to promote distancing if community risk levels rise

- **Classroom Configuration**
 - The sharing of student and classroom supplies will be limited as much as possible.
 - Recommended procedures will be applied to all classrooms, when possible and appropriate.
 - Students' individual needs will be addressed on a case-by-case basis.
- **Collaborative Work and Projects**
 - When possible, technology will be utilized when students are involved in collaborative work if community risk levels rise.
 - Pairwork can be implemented while maintaining physical distancing.
- **General Classroom Supplies**
 - Age-appropriate signage will be posted in all classrooms regarding protocols and prevention.
- **Specialized Classrooms**
 - Specialized equipment will be sanitized between each use. There will be adequate supplies to minimize the sharing of high-touch materials or limit the use of supplies of equipment to one group of students at a time.
 - Career and Technical Education classes will follow industry-based safety guidelines as appropriate to the equipment and course content.
- **Physical Education Classes/Recess**
 - Whenever possible, physical education classes may be held outside to allow for maximum physical distance between students if community risk levels rise.
 - Sanitizing areas and access to handwashing will be provided.
- **Administrative Spaces - Reception, Offices, Conference Rooms, Mail Room**
 - Hand sanitizer will be provided in front office spaces.
 - At the middle school, if a student must use the phone, they will be required to utilize only one phone, and it will be disinfected after use. Students may obtain permission to use their own cell phones in the office if needed.
- **Restrooms**
 - Students must wash their hands before leaving the restroom. Touchless faucets will be in all buildings.
 - Disinfecting will occur throughout the school day.
 - Each campus will comply with health agency recommendations and physical distancing if community risk levels rise.
- **Library**
 - Students and staff will wash/sanitize hands upon entering and after visiting the library if community risk levels rise.
 - High-touch surfaces (i.e. tabletops, chairs, door handles) will be disinfected regularly.
- **Water Fountains**
 - Touchless water fountains for the filling of water containers will be turned on.

- Regular water fountains will be available when the risk level is Low. They will be turned off if the risk level is Medium or High.
- Students are encouraged to bring their own water bottles.

10. Arrival

- All elementary students will be dropped off/come to the cafeteria. Students who are dropped off or walk to school will enter through the glass doors by the parking lot. Bus students will enter through the doors closest to the Student Center. Students who plan to eat will get in line when they come in to reduce movement in the cafeteria.
- High School students will arrive, park in the parking lot, and walk to the high school through the student center or around the outside of the building.
- Middle school students will go to the cafeteria to eat if they are not in athletics. If a middle school student is in athletics, they go straight to the gym for practice.
- Lockers will not be utilized- students will carry all needed materials and lunch with them.

12. Dismissal

- Parents picking up students early during the day will need to call ahead so that students can be sent or accompanied to parent vehicles upon arrival.

13. Breakfast and Lunch

- The Federal Lunch program application will be used to determine if the student qualifies for the free or reduced meals.
- Signage and staff will reinforce physical distancing and traffic patterns in the cafeteria if community risk levels rise.
- Hand sanitizers will be available in the cafeteria.
- Elementary Breakfast
 - Students will eat in the cafeteria before school.
 - Breakfast must be received from the line by 7:45 AM.
- Elementary Lunch
 - Grades will eat in the cafeteria with staggered lunch times.
- Middle School Breakfast
 - Students in 6th grade, and those in 7th and 8th grade off-season athletics, will have breakfast in the cafeteria.
 - Breakfast must be received from the line by 7:45 AM.
 - Students in 7th and 8th-grade athletics will have a grab-and-go breakfast from the cafeteria after athletics and will be eaten in the second-period classroom.
- Middle School Lunch
 - Students will eat in the cafeteria
- High School Lunch
 - 9th, 10th, and 11th will eat in the lunchroom.
 - 12th will eat at the H.S. Commons

14. Outdoor and Off-Campus Student Activities

- Field trips will take place with precautions unless risk levels create unsafe conditions.
- School activities and events such as Fall Carnival, Veterans Recognition Day, Thanksgiving Meal, etc will be reviewed a week prior to the event; the community risk level will be analyzed, and the district will make a decision to proceed, alter plans, or cancel.

15. On-Campus Activities

- Any school-wide event that is approved to be held on campus should adhere to physical distancing requirements outlined by HISD, TEA, and UIL when community risk levels rise.
- All elementary parties must be approved by the HISD administration.

16. Extra-Curricular Programs

- **Middle and High School Cheer**
 - Practices and performances will be conducted following safety protocol provided by guidance from HISD, UIL, and TEA when community risk levels rise.
- **Athletics**
 - Athletic practices and contests will be conducted following safety protocols provided by guidance from HISD, UIL, and TEA when community risk levels rise.
 - Hand sanitizing stations will be in gym facilities-
 - Bus travel will follow transportation guidelines provided by HISD and TEA.
 - Spectator attendance at games and contests may be limited based on TEA and UIL guidelines when community risk levels rise.
 - Postgame sign-out procedures for athletes will be communicated to parents prior to the beginning of each season.
 - Event procedures will be in place to minimize face-to-face interactions, when needed.
 - Separate entrances and exits may be utilized when community risk levels rise.
 - Concessions and/or concession sales will be controlled to allow for physical distancing and to follow health and safety guidelines when community risk levels rise.
 - Spectators at football games will have separate entrances and restrooms.
 - Spectators at games in the gym will use the same entrance, concession stand, and restrooms, but they will stay separated in the gym.
- **Fine Arts**
 - Large group practice sessions, sectionals, and rehearsals will adhere to social distancing guidelines provided by an authorized entity (e.g., HISD, TEA, UIL, etc.) when levels are medium or high.
 - **Band**
 - Concerts/performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., HISD, TEA, UIL, etc.) including, but not limited to, transportation procedures, number of attendees, and the orientation of concerts.
 - **UIL / OAP**
 - Student participation in academic contests or OAP will only be attended if specific guidance is provided by an authorized entity (TEA, UIL, HISD, etc.) when community risk levels rise.

B. Instructional Delivery Model

1. On-Campus Learning-Face to Face

- HISD will use in-person instruction, which includes face-to-face, in classrooms using safety protocols to protect our students and staff. The in-person instruction will be held Monday through Friday.
- Students will attend school on a regular instructional schedule.
- Classroom instruction will be designed for mastery of student learning outcomes based on the Texas Essential Knowledge and Skill (TEKS) for each content area. Teachers utilize the District curriculum and pacing guidelines.
- Implementation of technology devices (one-to-one) and the learning management system (Google Classroom) will provide the foundation for instructional continuity. This will allow the district to respond to a variety of circumstances and seamlessly provide instruction for students.
- Students and teachers will prepare for potential future distance/remote learning by increasing blended (face-to-face with technology) learning opportunities. Teachers will directly instruct students on the processes to access online instruction.
- Students participate for five full days each week.
- Instruction is provided by HISD teachers and staff.
- Accommodations and support services are provided.
- Implementation of preventative safety measures occurs throughout the day.
- Impact Counseling Services will be on campus three days per week to provide social and emotional support for the students and staff.
- Social and Emotional lessons will be taught throughout the school year to support the student's needs.
- Students will complete academic screening assessments multiple times during the year to determine the areas that need intervention due to a learning gap.

C. Communication Tools

The Holland ISD Website is a useful place to search for up-to-date information. Parents will receive emails, messages, and possibly text messages through Broadcast Messenger. HISD also utilizes FaceBook to publicize announcements and changes. Search for Holland Independent School District on Facebook to find us. You are welcome to call any Campus Office with questions.

Holland Elementary School	254-657-2525
Holland Middle School	254-657-2224
Holland High School	254-657-2523

These procedures were last updated on September 23, 2024.